



# Request for Grant Funds

1. PTSA Account:
2. School or program benefitting from this grant:
3. Expected outcome goal(s) of materials, professional development or equipment:
4. Expected time frame to complete the expenditure of funds:
5. Date of the VISD School Board adoption (if requesting textbooks):
6. Description (please complete the table in detail or attach detailed invoice):

Qty.	Item Description	Amount
	Tax	
	S & H	
	<b>Total Amount of Request</b>	

7. Make check payable to:

Person completing the request:

Date:

Signature: \_\_\_\_\_